

### National Assessment & Accreditation Council (NAAC) AKS University, 2023



Presentation by **Professor B.A.Chopade** Vice-Chancellor

28/04/2022, 12/05/2023

### NAAC Criteria 1

### **Curricular Aspect :** 150 Marks Key Indicators : 04, Sub Indicators : 07



Presentation by **Professor B. A. Chopade Vice-Chancellor AKS University, Satna (M.P.), 485001** 

28/04/2022 12/05/2023

# Criteria : 1 Key Indicators : 04 Marks : 150

1.1 Curriculum Design & Development	•	50
1.2 Academic Flexibility	•	30
<b>1.3 Curriculum Enrichment</b>	•	50
1.4 Feed Back System	•	20

# Weightage : Criteria 01 Curricular Aspects : 150

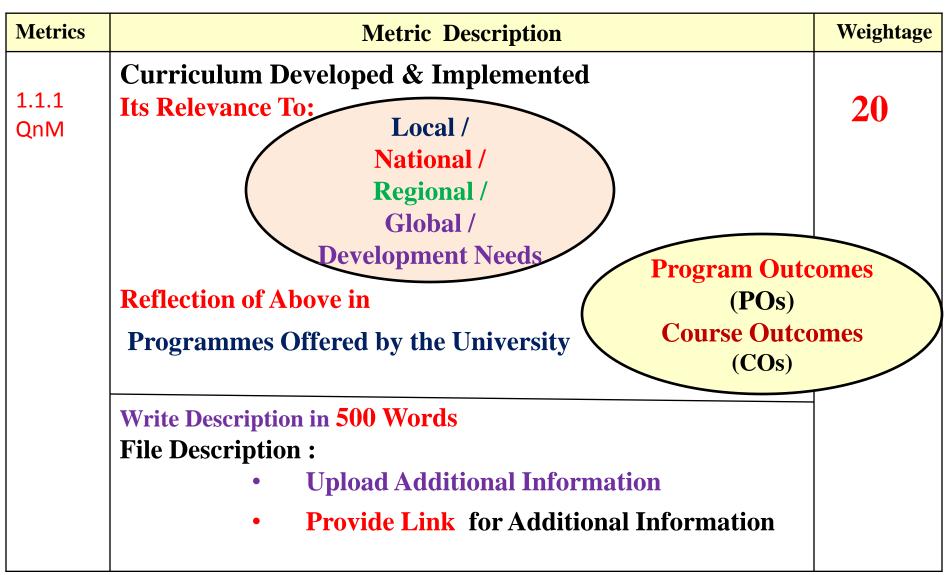
S.N	Key Indicator	University		Autonomous College		d/College/ ent/College
					UG	PG
1.1	Curriculum Design & Development	50		50	NA	NA
1.1*	Curriculum Planning and Implementation	N	ΙA	NA	20	20
1.2	Academic Flexibility	<b>30</b> New	50 Old	40	30	30
1.3	Curriculum Enrichment	50 New	30 Old	40	30	30
1.4	Feed back System	2	20	20	20	20
	Total	1	50	150	100	100

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### Metrics : 65 + 85 = 150

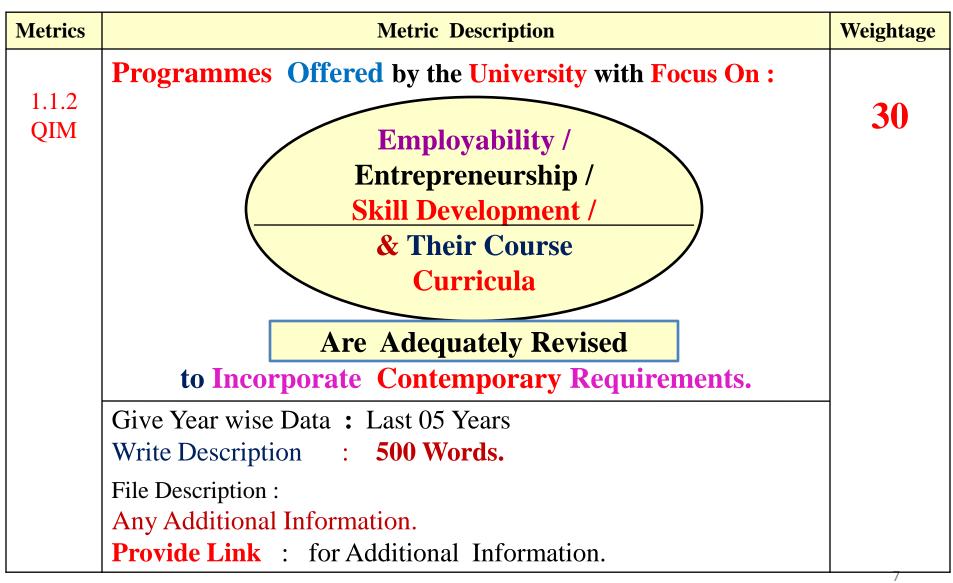
<b>Qualitative Metrics (QIM)</b>			Quanti	tative Metr	ics (QnM)
1.1.1	1	20	1.3.2	01	30
1.1.2	1	30	1.3.3	01	05
1.3.1	1	15	1.4.1	01	20
1.2.1	1	30			
1.2.1 :			1.3.2 / 1.3.	3 / 1.4.1 :	
Data Ter	nplate (1)		Data Ter	nplate (3)	
03	03	65	04	04	85

### Key Indicator : 1.1 Curriculum Design & Development : 50



Revised NAAC Manual - 21/12/2022

### Key Indicator : 1.1 Curriculum Design & Development : 50



Revised NAAC Manual – 21/12/2022

### Key Indicator : 1.2, Academic Flexibility : 30

Metrics	Metric Description	Weightage
1.2.1 QnM	<b>Percentage of New Courses Introduced out of the Total</b> <b>Number of Courses</b> Across all Programmes Offered.	30
1.2.1.1	Number of New Courses Introduced during last 5 years.	
1.2.1.2	<b>Consolidated Number of Courses</b> offered by the Institution Across All Programmes during last 5 years.	
	Formula:         Number of Courses Introduced During the last 5 yr       X 100         Number of Courses Offered During the last 5 yr	
	<ul> <li>Upload the Specific Document as per description given below:</li> <li>Institution Data in the Prescribed Format (data template).</li> <li>Provide the Relevant Information in Institutional Website as part of Public Disclosure.</li> <li>Minutes of BOS Meeting Clearly Specifying the Syllabus approval of New Courses.</li> <li>Subsequent Academic Council Meeting Extracts Endorsing the Decision of BOS.</li> </ul>	

### **Data Template : 1.2.1**

Name of	Name of the Courses Offered	Weather Newly Introduced
Programmes	Under Each Program	During Assessment Years (Yes/No)

### **Benchmark : 1.2.1**

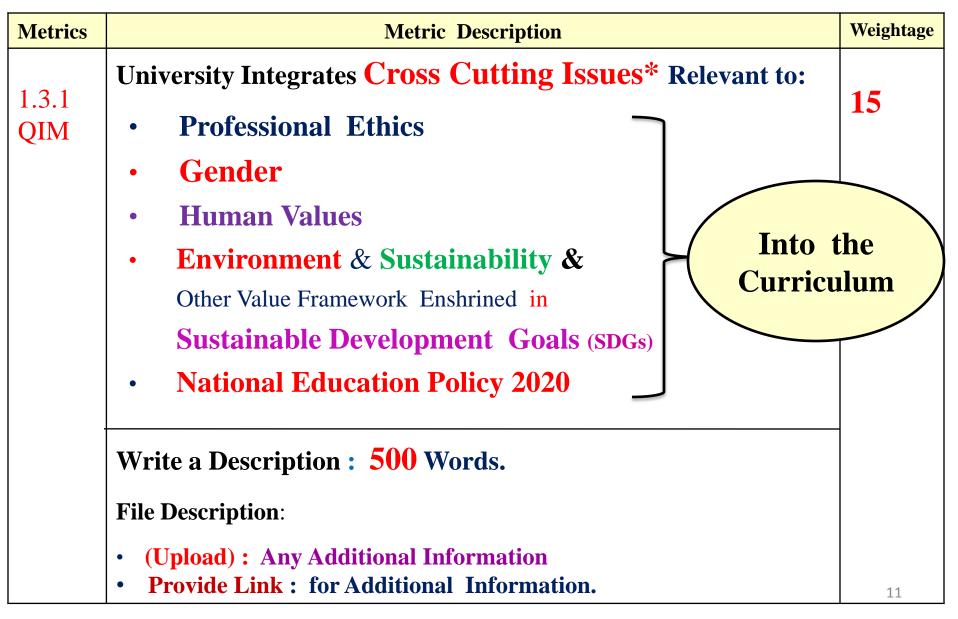
Metric	Description	4	3	2	1	0
1.2.1 QnM	Percentage of New Course/sIntroduced Out of the Total of Numberof Courses Across All Programmesoffered during the last five year (30)	>= 20	15- 20	10- 15	5- 10	<5

### **Standard Operating Procedure (SOP) : 1.2.1**

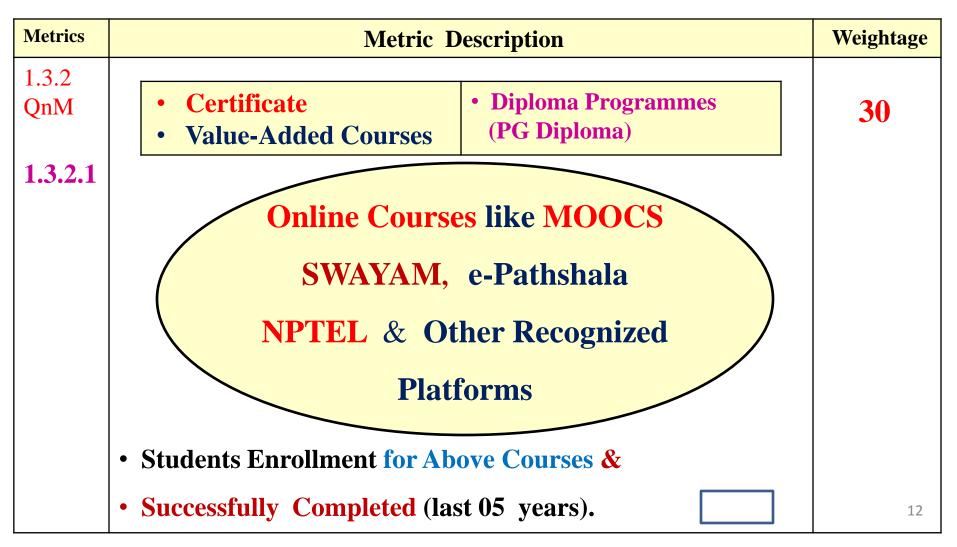
(SOP Published on :14/12/2022 by NAAC)

1.1.2.1. Percentage of New Courses Introduced Out of the Total Number of Courses1.Minutes of Board of Studies Meeting clearly specifying the Curriculum Approval of New Courses.Refer the Glossary in theAcross All ProgrammesSubsequent Academic Council Meeting Extracts Endorsing the Decision of BOSManual to Understand the Terminologies: Course, ProgramOffered During the last five years.Apart from the Above: • Provide Links for any other relevant document to support the claim. (if any)Refer the Glossary in the	S.N	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
	1.	of <b>New</b> <b>Courses</b> Introduced Out of the Total Number of Courses <b>Across All</b> <b>Programmes</b> Offered During the	Meeting clearly specifying the Curriculum Approval of New Courses. Subsequent Academic Council Meeting Extracts Endorsing the Decision of BOS Apart from the Above: Provide Links for any other relevant document to support	Glossary in the Manual to Understand the Terminologies:	

### Key Indicator 1.3: Curriculum Enrichment : 50



### Key Indicator 1.3.2 Number of Certificate/ Value Added Courses/ Diploma Programmes : 30



NAAC Manual Revised – 21/12/2022

#### Key Indicator 1.3.2 (Continue)..

### Value Added Courses : 30

Metrics	Metric Description				
Metrics 1.3.2 QnM 1.3.2.1	<ul> <li>Upload the Specific Document (as below given below) :</li> <li>Institutional Data in the Prescribed Format.</li> <li>Provide the Relevant Information in University Website as Part of Public Disclosure.</li> <li>Notice for Certificate /Value Added Program with Course Modules &amp; Outcomes</li> <li>List of Students &amp; the Attendance Sheet for the above mentioned Programs.</li> <li>Evidence of Course Completion, Course Completion Certificate etc.</li> </ul>	e/s			
	Apart from the above :				
	<ul> <li>Provide Link : for Any Other Relevant Document to Support the Claim (if any)</li> <li>Note : No Repeat Count of Courses will be Considered.</li> </ul>				

#### **Data Template : 1.3.2**

Name of the Add On / Certificate / Value Added Program / Diploma Programs / Online Courses of MOOCS / SWAYAM /e-Patashala / NPTEL etc.	Program Duration Number of Contact Hours	No. of Students Benefitted Through the Program

#### **Benchmark : 1.3.2**

Metrics	Description	4	3	2	1	0
1.3.2 QnM	Number of Certificate / Value- Added Courses / Diploma Programmes / Online Courses like MOOCS / SWAYAM / e_Pathshala / NPTEL etc. where the Students of the Institution have Enrolled and Benefitted.	>=50	40- 50	20- 40	5- 20	< 5

	Standard Operating Procedure (SOP) : 1.3.2 (SOP Published on :14/12/2022 by NAAC)							
S.N ·	Metric 1.3.2	Documents Needed	Specific instruction to HEI	Avoid the Following While Uploading Data				
1.	Number of Certificate/ Value Added Courses/ Diploma Programme / Online Courses of MOOCS/ SWAYAM/ e- Pathshala / NPTEL etc Where the students of the institution have Enrolled & Successfully Completed.	<ul> <li>Institutional Program Brochure/ Notice for Add on/ Certificate/ Value Added Programs with Course Modules &amp; Outcomes.</li> <li>List of Students &amp; the Attendance Sheet for the above mentioned programs.</li> <li>Evidence of Course Completion, like Course Completion Certificate etc.</li> </ul>	<ul> <li>Courses of varying durations (at least 30 Contact Hours), that are Optional &amp; Offered.</li> <li>Outside the Curriculum that Adds Value to the Holistic Development of the students.</li> </ul>	<ul> <li>Online courses opted by students which are Not Offered by the Institutions are Not to be Considered.</li> <li>No Repeat Count of Courses will be considered.</li> </ul>				

#### Key Indicator : 1.3

Number of Programmes having Components of

#### Field Projects, Research Projects, Internship

Metrics	Metric Description	Weightage				
1.3.3 QnM	Total Number of Programmes that have Components of Field       Image: Components of Field         Projects / Research Projects/ Internships during last five years.       Image: Components of Field	_				
1.3.3.1	Total Number of Programmes offered during last five years.	5				
1.3.3.2	Formula:         Total Number of Programmes that have Components of         Field Projects / Research Projects / Internships       X 100         Total No. of Programs Offered					
	Upload the Specific document as per Description given below :					
	Institutional Data in the Prescribed Format.					
	Provide Relevant Information in Website Public Disclosure.					
	<ul> <li>Program &amp; Course Contents having Element of Field Projects/ Research Projects / Internships as Approved by BOS .</li> </ul>					
	<ul> <li>Sample Internship Completion Letter Provided by Host Institutions</li> <li>Sample Evaluated Projects Report / Field Work Report Submitted by Students.</li> <li>Apart from the Above :</li> </ul>					
	Trovide Links for any other relevant document to support the claim.	ersion etices				

#### Data Template : 1.3.3

Name of Programme	<ul> <li>Components of</li> <li>Field Projects/</li> <li>Research Projects/</li> <li>Internships along with Course Code</li> </ul>	<b>Links</b> of Relevant Document

#### **Benchmark : 1.3.3**

Metrics	Description	4	3	2	1	0
1.3.3 QnM	Percentage of Programs that has <b>Components</b> of Field Projects/ Research Projects/ Internships during Last Five Years.	>= 80	60- 80	40- 60	20- 40	<20

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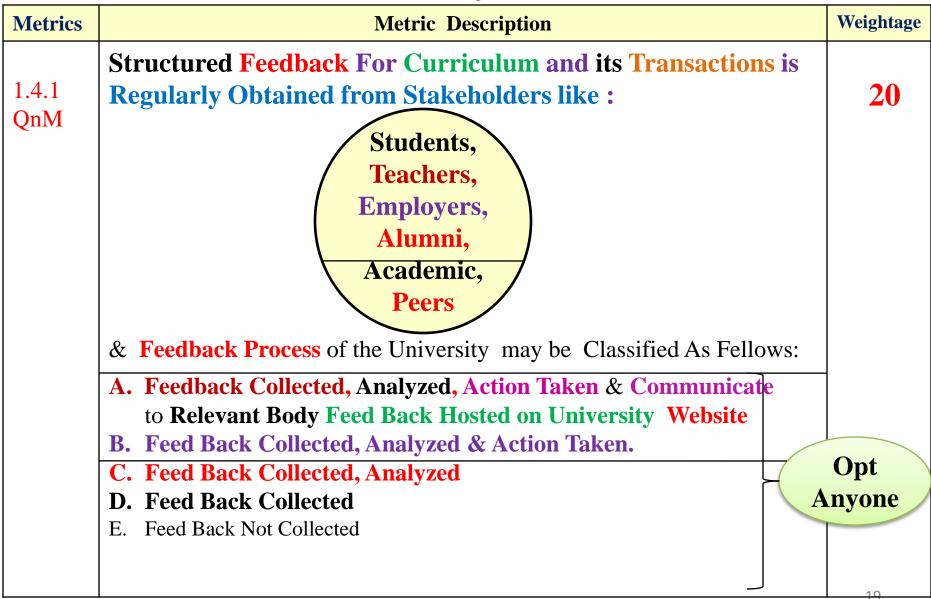
### **Standard Operating Procedure (SOP) : 1.3.3**

(SOP Published on :14/12/2022 by NAAC)

S.N	Metric	Documents Needed	Specific Instruction to HEI	Avoid the Following while Uploading Data
1.	<b>1.3.3</b> Percentage of Programmes that have <b>Components of</b> <b>Field Projects /</b> <b>Research</b> <b>Projects /</b> <b>Internships</b> during last five years.	<ul> <li>Programmes &amp; Course Contents having element of Field Projects/ Research Projects/ Internships as Approved by BOS.</li> <li>Internship Completion Letter Provided by Host Institutions.</li> <li>Evaluated Project Reports/ Field Work Reports</li> <li>Submitted by the students.</li> </ul>	Only Latest Completed Academic Year Data to be Considered. • One student involved in multiple field works and/ or research projects and/ or Internship should be counted as one. • Internship/ research project completion certificate given to the students by the host organization will be asked during the DVV Process with Specific List of Students. In case of field visit, mentioning Objectives and Outcomes of Field Visit along with the Field Visit Report is Necessary for Consideration.	<ul> <li>Mere list of students cannot be considered without Relevant Supporting Documents.</li> <li>The Term Internship is Inclusive of Industry Immersion Practices.</li> </ul>

#### Key Indicator: 1.4

### **Feedback System : 20**



## **Feedback Process of University : 20**

Metrics	Metric Description	Weightage
1.4.1	<b>Upload</b> the Specific Document as per Description given below :-	20
QnM	• Institutional Data in the Prescribed format . (Data Template)	
	• At least 4 Filled- in Feedback Form from different stake holders like Students, Teacher, Employers, Alumni etc.	
	• Feedback Analysis Report Submitted to Appropriate Committee/ Bodies.	
	<ul> <li>Link of Institution's Website where Comprehensive feedback, its Analytics and Action Taken Report are Hosted.</li> </ul>	
	Apart from the Above:	
	<b>Provide Links :</b> for any other Relevant Document to support the claim.	
	<b>Note :</b> The Institution is Expected to <b>Take Feedback From</b> <b>At Least Two Stake Holders.</b>	

# **Data Template :1.4.1**

A. Feedback Collected, Analyzed, Action Taken & Communicated to Relevant Body & feedback hosted on the institutional Website.	B. Feedback Collected, Analyzed, Action has been Taken and Communicated to the Relevant Body	Feedback Collected & Analyzed	Feedback collected	Feedback not collected
Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No
If Yes, pls <b>Provide Links</b> to the documents	If Yes, pls Provide Links to the Documents	If Yes, pls provide links to the documents	If Yes, pls provide links to the documents	If Yes, pls provide links to the documents

#### Key Indicator - 1.4 **Feedback System** Criterion 1 – Curricular Aspects (150)

**Benchmark Document :** General University Manual

Metric	Description	4	3	2	1	0
1.4.1 QnM	<b>Structured Feedback</b> for <b>Curriculum</b> and Its Transactions is Obtained Regularly from	Α	B	С	D	E
	Stakeholders like <b>Students, Teachers</b> , <b>Employers, Alumni, Academic Peers etc.,</b> & Feedback Process of the Institution may be classified as follows (20)					
	A. Feedback Collected, Analyzed, Action Taken & Communicated to Relevant Body & Feedback Hosted on the Institutional Website.					
	<ul> <li>B. Feedback Collected, Analyzed, Action has been taken and Communicated.</li> <li>C. Feedback Collected and Analyzed</li> <li>D. Feedback Collected.</li> <li>E. Feedback Collected.</li> </ul>					

### **1.4.1 Standard Operating Procedure (SOP)**

(SOP Published on :14/12/2022 by NAAC)

S.N	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1	<ul> <li>1.4.1 Structured Feedback for Curriculum and its Transactions is</li> <li>Obtained Regularly</li> <li>from stakeholders</li> <li>like Students,</li> <li>Teachers, Employers,</li> <li>Alumni, Academic</li> <li>Peers etc., and</li> <li>Feedback Processes of the institution may be Classified as follows:</li> <li>Feedback Collected, Analysed and Action has been Taken</li> <li>Feedback Collected and analysed</li> <li>Feedback collected</li> </ul>	<ul> <li>At Least 4 Filled-in Feedback Forms from different stake holders like Students, Teachers, Employers, Alumni etc.</li> <li>Feedback Analysis Report Submitted to Appropriate Committee.</li> <li>Action Taken Report on the feedback analysis.</li> <li>Link of institution's Website where Comprehensive Feedback, Its Analytics and Action</li> </ul>	<ul> <li>The Feedback Concerned with Curriculum Development only can be Considered.</li> <li>Only Filled –in Feedback Report will be Considered. In case of selecting A, B, C or D provide three filled forms from each category.</li> <li>The DVV Partner May Ask for Filled in Forms of Randomly</li> </ul>	Feedback Not Related to the Design & Review of Curriculum Will Not Be Considered.
	<ul> <li>Feedback not collected</li> </ul>	Taken Report are Hosted on Website.	Selected Stakeholders	23

# Summary of Criteria : 1 Curricular Aspects

Sn	Metrics	Торіс	Marks
		Key Indicator : 1.1, Curriculum Design & Development : 50	
1.	1.1.1 QIM	<b>Curricula Developed</b> and Implemented have Relevance to the <b>Local, Regional</b> , <b>National</b> and <b>Global Development</b> needs, which is <b>Reflected</b> in the Programme Outcomes (POs), and Course Outcomes (COs) of the Programmes offered by the University.	20
2.	1.1.2 QIM	The Programmers offered by the institution <b>Focus on Employability</b> / <b>Entrepreneurship</b> / <b>Skill development</b> and their <b>Course Curricula</b> are <b>Adequately</b> <b>Revised</b> to Incorporate Contemporary Requirements.	30
		Key Indicator : 1.2, Academic Flexibility : 30	
3	1.2.1 QnM	<b>Percentage of New Courses Introduced</b> out of the total number of courses Across All Programmes offered.	30
		Key Indicator : 1.3, Curriculum Enrichment : 50	
4	1.3.1 QIM	<b>Institution Integrates Cross-Cutting Issues Relevant to Professional Ethics</b> , <b>Gender, Human Values</b> , Environment & Sustainability and other values framework enshrined in <b>Sustainable Development Goals</b> & <b>NEP – 2020 into the Curriculum</b> .	15
5	1.3.2 QnM	Number of Certificate/ Values-Added Courses/ Diploma Programmes offered by the institutions and Online Courses of MOOCs, SWAYAM/ e-Pathshala/ NPTEL.	<b>30</b>

# Summary of Criteria : 1 Curricular Aspects

Sn	Metrics	Торіс	Marks
		Key Indicator : 1.3, Curriculum Enrichment : 50	
6	1.3.3 QnM	Percentage of Programmes that have components of Field Projects/ Research Projects/ Internship during last five years.	05
		Key Indicator : 1.4, Feedback System : 20	
7	1.4.1 QnM	<b>Structured Feedback</b> for Curriculum and its Transactions is <b>Regularly Obtained</b> from Stakeholders like Students, Teachers, Employers, Alumni, <b>Academic Peers</b> etc.	20