Developed by
Internal Quality Assurance Cell (IQAC),
AKS University, Satna (MP)

Academic Calendar
Session: 2023-24

AcademicCalendar-2023-24(ISemesters)
For Post Graduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring bythe Dean of Faculty

Month	Sr. No.	Particular	Date	No. of ActualWorking DaysExcludingSunday&DH	TotalWorking Days / Holidays (DH-DeclaredHolidays)
June-2023	1	LastdateforentryofFacultyCoordinator per programbythe Department	20.6.2023		
	2	Submissionoflistofopen Electivecoursesby all the department	25.6.2023		
July-2023	1	DisplayoflistofOpenElectivecoursesonportal and Department Notice Board	27.6.2023		
	2	ConfirmationTimeTablebytheHeadof the Departments	05.7.2023		
Aug-2023	1	Pre-registrationforMajor/Minor, Elective Courses, Open Electives, NPTEL/SWAYAM /MOOC courses or any other	06.7.2023		
	2	AllocationofMajor/Minor, Elective Courses, Open Electives, NPTEL/SWAYAM /MOOC courses or any other	08.7.2023		
	3	Lastdateforlateregistration(WithFine)	09.7.2023		
	4	Lastdateforcourseadjustment	09.7.2023		
	5	LastdateforapprovingcourseregistrationbyHead of Department	09.7.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring bythe Dean of Faculty

Aug-2023	1	**Induction Program of New Entrants**	02.8.2023-09.8.2023		
	2	New Academic Year for I semester (New Entrant) begins **BATCH-1**	10.08.2023		
	3	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	10.8.2023 to 16.8.2023	17 days	**17 days** 03Sunday 02DH
	4	• **Mentor-Mentee** List Display for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	10.08.2023-25.08.2023		
Sept-2023	1	Comprehensive Continuous Evaluation-*First Internalexams*	Last week of September	24 days	**41days** 04Sunday 01DH
	2	University examination notification for Nov/Dec-2023	30.09.2023		
Oct-Nov-2023	1	Comprehensive Continuous Evaluation-*Second Internal exams*	First week of November	41 days	**82days** 09Sunday 12DH (Including6 days DiwaliVacation)
	2	DiwaliVacation	10.11.2023to15.11.2023		
	3	Comprehensive Continuous Evaluation-*Third Internal exams*	Last week of November		
	4	Last date for Online submission of the University examination forms	At least 15 days beforecommencementofexams		
	5	Submission of ContinuousAssessmentmarkstoController of Examination	Atleast10dayspriortocommencement ofUniversityExams		
	6	• Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC • Students Satisfaction Survey	Last Week of November		

		by the Department and submission to Director, IQAC • Conduction and Submission of Administrative andAcademic Audit **(AAA)**Report by Deans of respectiveFaculty then submit to Director, IQAC			
Dec-2023	1	*University RegularExamination/*ATKTfor OddSemesters-Nov/Dec-2023	15.12.2023	20 days	**102days** 05Sunday (6 Days Break) 01DH
	2	Endofthe1stterm	24.12.2023		
	3	Semester Break	25.12.2023-31.12.2023		
FirstTerm:10-08-2023to31-12-2023(90ClearteachingDaysfor1stterm) Odd/Evensemesterexamresultstobedeclaredwithin10daysoncompletionofassessmentandmaximum15days fromthestart ofexaminations.					

IMPORTANT INSTRUCTIONS

- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
- All respective faculty will also notify the details of various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.

AKSUNIVERSITY
AcademicCalendar-2023(IIISemesters)
For PostGraduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring bythe Dean of Faculty

Month	Sr. No.	Particular	Date	No. of ActualWorking DaysExcludingSunday&DH	TotalWorking Days / Holidays (DH-DeclaredHolidays)
June-2023	1	LastdateforentryofFacultyCoordinator per programbythe Department	20.6.2023		
	2	Submissionoflistofopen Electivecoursesby all the department	25.6.2023		
	3	DisplayoflistofOpenElectivecoursesonportal and Department Notice Board	27.6.2023		
July-2023	1	ConfirmationTimeTablebytheHeadof the Departments	05.7.2023		
	2	Pre-registrationforMajor/Minor, Elective Courses, Open Electives, NPTEL/SWAYAM/MOOC courses or any other	06.7.2023		
	3	Registration for Skill Development Programs as per NEP and NSDC alignment (*For VII Semester of 4-year Program/III Semester of 3-Year Program wherever applicable*)	07.7.2023-15.7.2023		
	4	AllocationofMajor/Minor, Elective Courses, Open Electives, NPTEL/SWAYAM /MOOC courses or any other	08.7.2023		
	5	Lastdateforlateregistration(WithFine)	09.7.2023		
	6	Lastdateforcourseadjustment	09.7.2023		
	7	LastdateforapprovingcourseregistrationbyHead of Department	09.7.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring bythe Dean of Faculty

July-2023	1	New Academic 2023-24 begins and classes starts	17.7.2023	13 days	**13 days** 03Sunday 01DH
	2	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	17.7.2023 to 20.7.2023		
	3	• Mentor-Mentee ListDisplay for academic session-2023-24 • Identification of Slow and Advanced Learners within next 15 Days • Declaration of extra classes for slow learners by the Mentor	17.07.2023-25.7.2023		
	4	CO-PO Mapping and Course Attainment analysis of Even Semester Results and reporting of analysis to Director, IQAC through Dean of the Faculty	25.7.2023		
Aug-2023	1	Comprehensive Continuous Evaluation-*First Internalexams*forOdd Semesters	First week of August	25 days	**38 days** 04Sunday 02DH
	2	Universityexaminationnotification forNov/Dec-2023Cycle	31.08.2023		
Sept-2023	1	LastdateforOnlinesubmissionofuniversityexaminationforms	At least 15 days beforecommencementof exams	24 days	**62 days** 04Sunday 01DH
	2	Comprehensive Continuous Evaluation-*Second Internalexams*forOdd Semesters	Third week of September		
	3	Students' registration for **UG Internships/Projects/ Dissertation/on Job trainings**	Third week of September		

Oct-Nov-2023	1	Conduction of Skill Development Programs and Assessment	October to November	41 days	**103days** 09Sunday 12DH (Including6 days DiwaliVacation)
	2	Recommendation and Allocation of **Internships/Projects/ Dissertation/on Job trainings**to III Semester PG students	1.10.2023-30.10.2023		
	3	DiwaliVacation	09.11.2023to15.11.2023		
	4	Comprehensive Continuous Evaluation- *Third Internal exams* for Odd Semesters	Third week of November after Diwali vacation		
	5	Submission of ContinuousAssessmentmarkstothe Controller of Examination	Atleast10dayspriortocommencement ofUniversityExams		
	6	- Feedback from Students/Faculty/Parents/Employer by the Department and submission to Director, IQAC - Students Satisfaction Survey by the Department and submission to Director, IQAC - Conduction and Submission of Administrative and Academic Audit **(AAA)**Report by Deans of respectiveFaculty then submit to Director, IQAC	Last week of November		
Dec-2023	1	University RegularExamination/A TKTfor OddSemesters-Nov/Dec-2023	04.12.2023	20 days	**123days** 05Sunday (6 Days Break) 01DH
	2	Endofthe1stterm	25.12.2023		
	3	Semester Break	25.12.2023-31.12.2023		
FirstTerm:15-07-2023to31-12-2023(90ClearteachingDaysfor1stterm) Odd/Evensemesterexamresultstobedeclaredwithin10daysoncompletionofassessmentandmaximum15days fromthestart ofexaminations.					

- *07-08 Days are reserved for organizing various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.
- All respective faculty will also notify the details of various programs such as Workshops/ Conference/ Seminar/ Refresher Course etc./FDP etc.

AcademicCalendar-2023-24(II, IV)
For PostGraduate Programs

PART A: Pre-Preparation of Semester by the Head of Department under monitoring bythe Dean of Faculty

Month	Sr. No.	Particular	Date	No.ofActual WorkingDays ExcludingSunday&DH	Total WorkingDays Holidays(DH-Declared Holidays)
Dec. 2023	1	Display of list for Recommendation and Allocation of **Internships/Projects/ Dissertation/on Job trainings**to IV Semester PG students	02.12.2023		
	2	Submissionoflistofopen Electivecoursesby all the department	05.12.2023		
	3	DisplayoflistofOpenElectivecoursesonportal and Department Notice Board	07.12.2023		
	4	ConfirmationTimeTablebytheHeadof the Departments	10.12.2023		
	5	Pre-registrationforMajor/Minor, Elective Courses, Open Electives, NPTEL/SWAYAM /MOOC courses or any other	15.12.2023		
	6	AllocationofMajor/Minor, Elective Courses, Open Electives, NPTEL/SWAYAM /MOOC courses or any other	20.12.2023		
	7	Lastdateforlateregistration(WithFine)	22.12.2023		
	8	Lastdateforcourseadjustment	23.12.2023		
	9	LastdateforapprovingcourseregistrationbyHead of the Departments	25.12.2023		

PART B: Commencement of the Semester: Execution by the Head of Department under monitoring bythe Dean of Faculty

Month	Sr. No.	Particular	Date		
Jan-2024	1	Commencement of Even Semesters Class	01.01.2024		

	2	Class Teacher and Class Representative (Two Girls/Two Boys) announcement by the department and submit to Dean office and allotment at UMIS (University Portal)	01.1.2024 to 10.1.2024	22days	**24**days 04Sunday 02DH
	3	Comprehensive Continuous Evaluation-*FirstInternalexam*forevensemester	Third Week of January		
	4	CO-PO Mapping and Course Attainment analysis of Odd Semester Results and reporting of analysis to IQAC through Dean of the Faculty	25.1.2024		
Feb-March 2024	1	Comprehensive Continuous Evaluation-Second Internal exam for even semesters	Second week of March	45days	**69Days** 09Sunday 07DH
	2	University Examination Notification for March/June-2024 Cycle	Second week of March		
April-2024	1	Comprehensive Continuous Evaluation-***Third Internal exam*** for evensemesters	Third week of April	22days	**91Days** 04Sunday 05DH
	2	Submission of ContinuousEvaluationmarkstoContr oller of Examination	At least 10 days prior tocommencement ofUniversityExams		
	3	- Feedback from Students/Faculty/Parents/Employ er by the Department and submission to Director, IQAC - Students Satisfaction Survey by the Department and submission to Director, IQAC - Conduction and Submission of Administrative & Academic Audit (**AAA**)Report by Deans of respectiveFaculty then submit to Director, IQAC	Last week of April		
May-June2 024	1	University**Regular &ATKTExamination**forEvenSemester s(May-June Cycle)	06.5.2024	50 days	**141Days** 09Sunday 02DH
	2	Endof2^(nd)term	24.6.2024		
	3	Semester Break	25.6.2025-30.6.2024		

	Total	120days	253days

- 2ndTerm:01-01-2024to30-06-2024(90ClearteachingDaysfor2ndterm)
- Odd/Evensemesterexamresultstobedeclaredwithin10daysoncompletionofassessmentandmaximum15 daysfromthestart of examinations.

IMPORTANT INSTRUCTIONS

- *08-10 Days are reserved for organizing various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivalsetc.
- All respective faculty will also notify the details of various programs such as Tech Fest/ Annual Fest/ Sports Week/Food Fest/Youth Festivalsetc.