



AKS University, Satna

Internal Quality Assurance Cell

Action Taken Report on 24/2 IQAC Meeting Held on 04 May 2024

Sl No	Item Discussed in 24/2 IQAC Meeting 04 May 2024	Action Taken
1.	Preparation of the SSR for NAAC accreditation	All the Criteria in charges are advised to complete the data compilation by end of May 2024 and submit IQAC.
2	Development of Question Papers for the End-of-Semester Assessments.	Guidance on Question Paper Design for Terminal Examinations Following the recommendations of the Vice Chancellor, the question paper template incorporating CO-PO mapping and Bloom's Taxonomy has been meticulously crafted and disseminated. All Heads of Departments are instructed to adhere to these stipulated guidelines while curating the question papers for the end-of-semester examinations.
3.	Summer vacation activities for the students	All Heads of Departments are instructed to devise a comprehensive timetable of student engagements during upcoming summer vacation. This should include brief industrial training sessions, academic excursions, and cultural enrichment classes, among others. Upon completion, please present this schedule to the Internal Quality Assurance Cell (IQAC) for review and implementation.
4.	Planning for the next session	All Heads of Departments are directed to compile and submit a detailed agenda for the upcoming academic session. This should encompass schedules for value-added courses, skill enhancement sessions, proposed seminars, workshops, and other scholastic pursuits aimed at student development. The agenda should be forwarded to the Internal Quality Assurance Cell (IQAC) for review and subsequent execution.

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