



National Assessment & Accreditation Council (NAAC)

AKS University, 2023



by

Professor B.A.Chopade
Vice-Chancellor

29/05/2023

NAAC Criteria : 5
Student Support & Progression

100 Marks

Key Indicators : 04, Sub Indicators : 09



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Distribution of Weightages

Across Key Indicators (KIs)

5. Student Support and Progression : **100**

No.	Key Indicator	University		Autonomous College	Affiliated College/s Constituent College/s	
					UG	PG
5.1	Student Support	30		30	50	50
5.2	Student Progression	45 New	40 Old	30	30	25
5.3	Student Participation and Activities	15 New	20 Old	30	50	45
5.4	Alumni Engagements	10		10	10	10
		100		100	140	130

Metrics : 85+15 = 100 Marks

Qualitative Metrics (QIM)			Quantitative Metrics (QnM)			
5.1.2	01	05	5.1.1	1	01	15
5.3.2	01	05	5.1.3	1	01	05
5.4.2	01	05	5.1.4	1	01	05
			5.2.1	1	01	15
			5.2.2	1	01	15
			5.2.3	1	01	15
			5.3.1	1	01	05
			5.3.3	1	01	05
			5.4.1	1	01	05
				10	10	85
02		15				
			5.1.1, 5.1.3, 5.1.4, 5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.3 = 8 Data Templates			

Key Indicator 5.1

Student Support : 30

Metrics	Metric Description	Weightage												
5.1.1 QnM	<p>Percentage of Students Benefited by Scholarships and Free Ships Provided by the Institution, Government and Non-Government Bodies, Industries, Individuals, Philanthropists during the last five years.</p> <p>5.1.1.1: Number of Students Benefitted by Scholarships and Free Ships provided by the Institution, Government and Non- Government bodies, Industries, Individuals, philanthropists year-wise during the last five years.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <tr style="background-color: #f2f2f2;"> <td style="padding: 5px;">Year</td> <td style="width: 40px;"></td> </tr> <tr style="background-color: #f2f2f2;"> <td style="padding: 5px;">Number</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>Data to be provided for the last five years: (As per Data Template)</p> <ul style="list-style-type: none"> • Name of the Scheme. • Number of Students Benefiting. <div style="border: 1px solid black; padding: 10px; margin-top: 10px; background-color: #ffffcc;"> <p>Formula:</p> $\frac{\text{Total Number of Students Benefited by Scholarships and Free Ships by Institution, Government and Non- Government Agencies}}{1.1 \text{ Total Number of Students on Rolls}} \times 100$ </div>	Year						Number						15
Year														
Number														

Key Indicator 5.1

Student Support : 30

<p>5.1.1 QnM</p>	<p>Upload the specific document as per description given below</p> <ul style="list-style-type: none">• Institutional data in the prescribed format. (Data Template).• Upload Sanction letter of Scholarship and Free Ships (in English).• Upload Policy Document of the HEI for award of Scholarship and Free ship.• Year- Wise List of Beneficiary Students in Each Scheme duly signed by the Competent Authority.• Provide the Relevant Information in Institutional Website as part of Public Disclosure. <p>Apart from the above : Provide Links for any other Relevant Document to support the claim. (if any)</p>	<p>15</p>
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Data Template : 5.1.1

Year	Title of Scholarship	Name of the Student	Amount Received as Scholarship	Type of Scholarship (Institution, Government and Non-Government bodies, Industries, Philanthropists.	Links to Relevant Document

Benchmark : 5.1.1

Metric	Description	4	3	2	1	0
5.1.1 QnM	<p>Percentage of Students Benefited by Scholarships and Freeships Provided by the Institution, Government and Non-Government bodies, Industries, Individuals, Philanthropists during the last five years (15)</p>	>=60	50-60	40-50	20-40	<20

Standard Operating Procedure (SOP) : 5.1.1

(SOP Published on :14/12/2022 by NAAC)

S.N.	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1	<p>5.1.1 Percentage of Students Benefited by Scholarships and Free ships Provided by the Institution, Government and Non- Government Bodies, Industries, Individuals, Philanthropists during the last five years.</p>	<ul style="list-style-type: none"> • Upload Sanction Letter of Scholarship and Free Ships (in English). • Upload Policy Document of the HEI for Award of Scholarship and Free Ships. • Year-wise List of Beneficiary Students in Each Scheme duly Signed by the Competent Authority. 	<ul style="list-style-type: none"> • Consider scholarships and Free ships sanctioned by the institution and Government and Non-Government agencies. For large data, the DVV will seek documents for randomly selected students in specific schemes, during the DVV clarification 	

Key Indicator 5.1

Student Support : 30

Metrics	Metric Description	Weightage
5.1.2 QIM	<p>Efforts Taken by the Institution to Provide Career Counseling Including E-Counseling and Guidance for Competitive Examinations during the last five years.</p> <p>Write Description in Maximum of 500 Words.</p> <p>File description:</p> <ul style="list-style-type: none"> • Provide the Link for additional information. • Upload any additional information. 	5

Criteria : 5 . **Student Support and Progression**

Key Indicator 5.1

Student Support : 30

Metrics	Metric Description	Weightage							
5.1.3 QnM	<p>Following Capacity Development and Skills Enhancement Initiatives and Undertaken by the Institution for :</p> <ol style="list-style-type: none">1. Soft skills2. Language and Communication Skills.3. Life skills <div data-bbox="446 651 1431 1051" style="border: 1px solid red; border-radius: 50%; padding: 20px; text-align: center;"><p>Yoga, Physical Fitness, Health & Hygiene, Self-Employment & Entrepreneurial Skills</p></div> <ol style="list-style-type: none">4. Awareness of Trends in Technology. <p>5. Options:</p> <table border="0"><tr><td>A. All of the above</td><td rowspan="5" style="font-size: 3em; vertical-align: middle;">}</td><td rowspan="5" style="vertical-align: middle;">(Opt any one)</td></tr><tr><td>B. Any 3 of the above</td></tr><tr><td>C. Any 2 of the above</td></tr><tr><td>D. Any 1 of the above</td></tr><tr><td>E. None of the above</td></tr></table>	A. All of the above	}	(Opt any one)	B. Any 3 of the above	C. Any 2 of the above	D. Any 1 of the above	E. None of the above	5
A. All of the above	}	(Opt any one)							
B. Any 3 of the above									
C. Any 2 of the above									
D. Any 1 of the above									
E. None of the above									

Key Indicator 5.1
Student Support : 30

<p>5.1.3 QnM</p>	<p>Upload the specific document as per description given below:</p> <ul style="list-style-type: none">• Institutional data in the prescribed format (Data Template)• Report with Photographs<ul style="list-style-type: none">• Soft Skill Enhancement Programs.• Language & amp; Communication, Skills Enhancement Programmes.• Life Skills (Yoga, Physical Fitness, Health and Hygiene) Enhancement Programs.• ICT/ Computing Skills Enhancement Programmes.• Provide the Relevant Information in Institutional Website as part of Public Disclosure.	<p>5</p>
	<p>Apart from the above: Provide Links for any other relevant document to support the claim. (if any)</p>	

Data Template : 5.1.3

1. Soft Skill	Yes/ No
2. Language and Communication Skills.	Yes/ No
3. Life Skills (Yoga, Physical Fitness, Health and Hygiene, Self-Employment and Entrepreneurial skills)	Yes/ No
4. Awareness of trends in technology	Yes/ No

Benchmark : 5.1.3

Metric	Description	4	3	2	1	0
5.1.3 Q _n M	<p>Following Capacity development and skills Enhancement Initiatives are undertaken by the institution for (5)</p> <p>1. Soft skills</p> <p>2. Language and communication skills</p> <p>3. Life skills (Yoga, physical fitness, health and hygiene, self-employment & entrepreneurial skills)</p> <p>4. Awareness of trends in technology</p>	A	B	C	D	E

Standard Operating Procedure (SOP) : 5.1.3

(SOP Published on :14/12/2022 by NAAC)

S.N.	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1.	<p>Following Capacity Development and Skills Enhancement Initiatives are Undertaken by the Institution</p> <ol style="list-style-type: none"> 1. Soft Skills 2. Language and Communication skills, Life skills (Yoga, Physical Fitness, Health & Hygiene, Self-Employment & Entrepreneurial Skills) 3. Awareness of Trends in Technology. 	<ul style="list-style-type: none"> • Report with Photographs on Soft Skills Enhancement Programs. • Report with Photographs on Language & amp; Communication Skills Enhancement Programs. • Report with Photographs on Life Skills (Yoga, physical fitness, health and hygiene) enhancement programs. <div style="border: 1px solid green; border-radius: 50%; padding: 10px; background-color: #e0ffe0; margin: 10px auto; width: 80%;"> <p style="text-align: center;">Report with Photographs on ICT/Computing Skills Enhancement Programs</p> </div>	<ul style="list-style-type: none"> • Consider All the Students who have Enrolled for Various Initiatives. 	<ul style="list-style-type: none"> • Mere circulars and student lists will not be accepted. <div style="border: 1px solid green; border-radius: 50%; padding: 20px; background-color: #e0ffe0; margin: 10px auto; width: 80%;"> <p style="text-align: center;">DVV can Seek the Documents regarding the Attendance and Certificates of Selected Students from the list of Programs/Students Enrolled in the Specified /Initiatives</p> </div>

Key Indicator 5.1
Student Support : 30

Metrics	Metric Description	Weightage
<p>5.1.4 QnM</p>	<p>The Institution Adopts the following for Redressal of Student Grievances Including Sexual Harassment and Ragging Cases.</p> <ol style="list-style-type: none"> 1. Implementation of Guidelines of Statutory/ Regulatory Bodies. 2. Organization – Wide Awareness and Undertakings on Policies with Zero Tolerance. 3. Mechanism for Submission of Online/ Offline Student’s Grievances. 4. Timely Redressal of the Grievances through Appropriate Committees. <p>Options:</p> <p>A. Any 3 of the above B. Any 2 of the above C. Any 1 of the above D. None of the above</p> <p style="margin-left: 300px;">(Opt any one)</p>	<p>50</p>

Key Indicator 5.1

Student Support : 30

<p>5.1.4 QnM</p>	<p>Upload the Specific Document as per description given below:</p> <ul style="list-style-type: none">• Institutional data in the prescribed format. (Data Template)• Details of Statutory/ Regulatory Committee (to be Notified in Institutional Website also)• Proof for Implementation of Guidelines of Statutory/ Regulatory Bodies.• Report of Organization wide Awareness and Undertakings on Policies with Zero Tolerance.• Proof Related to Mechanisms for submission of Online/ Offline Students' Grievances.• Annual Report of the Committee Monitoring the Activities and Number of Grievances.• Provide the Relevant Information in Institutional Website as part of Public Disclosure. <p>Apart from the above; Provide Links for any other relevant document to support the claim. (if any)</p>	<p>50</p>
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Data Template : 5.1.4

1. Implementation of guidelines of statutory/ regulatory bodies.	Yes/ No
2. Organization-wide awareness and undertakings on policies with zero tolerance.	Yes/ No
3. Mechanisms for submission of online/ offline students' grievances.	Yes/ No
4. Timely redressal of the grievances through appropriate committees.	Yes/ No

Benchmark : 5.1.4

Metric	Description	4	3	2	1	0
5.1.4 Q _n M	<p>The Institution adopts the following for Redressal of Student Grievances Including Sexual Harassment and Ragging Cases (5)</p> <ol style="list-style-type: none"> 1. Implementation of Guidelines of statutory/regulatory bodies 2. Organisation-wide awareness and undertakings on policies with zero tolerance. 3. Mechanisms for submission of online/offline students' grievances. 4. Timely Redressal of the grievances through appropriate committees. 	A	B	C	D	E

Standard Operating Procedure (SOP) : 5.1.4

(SOP Published on :14/12/2022 by NAAC)

S.N.	Metric	Documents Needed	Specific Instruction to HEI	Avoid the following while uploading data
1.	5.1.4 The Institution adopts the following for Redressal of Student Grievances Including Sexual Harassment and Ragging Cases	<ul style="list-style-type: none"> • Details of Statutory/ Regulatory Committees (to be Notified in Institutional Website also) • Proof for Implementation of Guidelines of Statutory/ Regulatory Bodies • Report of Organization Wide Awareness and Undertakings on Policies with Zero Tolerance • Proof Related to Mechanisms for submission of Online/Offline Students' Grievances • Annual Report of the Committee monitoring the Activities and Number of grievances 		

Key Indicator : 5.2

Student Progression : 40

Metrics	Metric Description	Weightage												
5.2.1 QnM	<p>Percentage of Placement of Outgoing Students during the last five years. 5.2.1.1: Number of Outgoing Students Placed year wise during the last five years.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Year</th> <th style="width: 40px;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Number</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Formula:</p> $\frac{\text{Number of } \underline{\text{Outgoing Students Placed}}}{(1.2 \text{ Total Number of Outgoing } \underline{\text{Final year Students}}) - (5.2.2.1 \text{ Total } \underline{\text{Progressed}} \text{ to } \underline{\text{Higher Education}})} \times 100$ </div> <p>Upload the Specific Document as per description given below:</p> <ul style="list-style-type: none"> • Institutional Data in the Prescribed format (Data Template) • List of Students Progressing for Higher Education, with details of Program and Institution that they are/have Enrolled along with links to proof of Continuation in Higher Education. (the above list should be available in institutional website) <p>Apart from the above: Provide Links for any other Relevant Document to support the claim. (if any)</p>	Year						Number						15
Year														
Number														

Benchmark : 5.2.1

Metric	Description	4	3	2	1	0
5.2.1 Qnm	Percentage of Placement of outgoing students during the last five years(15)	>=70	60-70	50-60	40-50	<40

Data Template : 5.2.1

SN	Name of the outgoing placed	Organization in which placed	Package committed per annum in INR

Standard Operating Procedure (SOP) : 5.2.1

(SOP Published on :14/12/2022 by NAAC)

S. N	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1.	5.2.1 Percentage of Placement of Outgoing Students during the last five years	<ul style="list-style-type: none"> Number and List of Students Placed along with Placement Details Such as Name of the Company, Compensation, etc and Links to Placement Order. <p>(the above list should be available in institutional website)</p>	<ul style="list-style-type: none"> Placements through HEI placement drive and Through Pool Campus Interviews / Recruitment Drives at other Colleges can also be Considered. <p>If the Data is Large, DVV Partner will seek for the Appointment Orders of Selected Students.</p>	<p>If Same Student has Multiple Offers it has to be Counted Only once.</p>

Key Indicator : 5.2

Student Progression : 40

Metric	Metric Description	Weightage												
5.2.2 QnM	<p>Percentage of Graduate Students : 5 Yr Who have Progressed to Higher Education Year- Wise</p> <p>5.2.2.1: Number of Outgoing Students Progressing to Higher Education.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Year</th> <th style="width: 15%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Number</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Formula:</p> $\frac{\text{Total Number of Outgoing Students Progressing to Higher Education}}{(\text{1.2 Total Number of Outgoing Final year Students}) - (\text{5.2.2.1 Total Progressed to Higher Education})} \times 100$ </div> <p>Upload the Specific Document as per Description Given Below</p> <ul style="list-style-type: none"> • Institutional Data in the Prescribed Format. (Data Template) • List of Students Progressing for Higher Education, with Details of Programmes and Institution that they are/ have Enrolled along with links to Proof of Continuation in Higher Education. (The above list should be available in institutional Website) <p>Apart from the above: Provide Links for any other Relevant Document to Support to Claim. (if any)</p>	Year						Number						15
Year														
Number														

Benchmark : 5.2.2

Metric	Description	4	3	2	1	0
5.2.2 Qnm	Percentage of Graduated Students who have Progressed to Higher Education year-wise : 5 Yr.	>=40	30-40	20-30	5-20	<5

Data Template : 5.2.2

SN	Name of the outgoing progressed to Higher Education	Organization joined for Higher Education	Details of the Program enrolled

Standard Operating Procedure (SOP) : 5.2.2

(SOP Published on :14/12/2022 by NAAC)

S.N.	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1.	<p>5.2.2</p> <p>Percentage of Graduate Students Who have Progressed to Higher Education Year- Wise.</p> <p>During last five years</p>	<ul style="list-style-type: none"> List of Students Progressing for Higher Education, with Details of Programmes and Institution that they are/ have Enrolled along with links to Proof of Continuation in Higher Education. <p>(The above list should be available in institutional website)</p>	<ul style="list-style-type: none"> Evidences such as Admission Letters or Identity Cards for Selected Students Progressing to Higher Education will be sought by the DVV partner. 	<p>Appearing / Passing of Competitive Examinations for Higher Education Cannot be Considered as. Progression to Higher Education unless Students get Admitted.</p>

Key Indicator : 5.2
Student Progression : 40

Metrics	Metric Description	Weightage
<p>5.2.3 QnM</p>	<p>Percentage of Students Qualifying in State/ National/ International Level Examination out of the Graduated Students. : 5 Yr.</p> <p>5.2.3.1: Number of Students Qualifying in State/ National/ International Level Examination during Last Five Years. (eg. SLET, NET, UPSC etc)</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>Formula : Number of Students Qualifying in State/ National/ International Level Examination _____ X 100 1.2 TotalFinal Year – Outgoing Students</p> </div> <p>Upload the Specific Document as per Description Given Below</p> <ul style="list-style-type: none"> • Institutional data in the prescribed format. (Data Template) • List of Students Qualified year wise under Each Category and Links to Qualifying Certificates of the Students Taking the Examination. • Provide the Relevant Information in Institutional Website as Part of Public Disclosure. <p>Apart from the above: Provide Links for any other Relevant Document to Support to Claim. (if any)</p>	<p>15</p>

Data Template : 5.2.3

Year – 1.....5			
Name of the qualifying student	Level of Exam	Name of competitive Examination	Links to relevant document

Standard Operating Procedure (SOP) : 5.2.3

(SOP Published on :14/12/2022 by NAAC)

S.N	Metric	Documents Needed	Specific Instruction to HEI	Avoid the following while uploading data
1.	5.2.3 Percentage of Students Qualifying in State/ National/ International Level Examination during last five years (eg. SLET, NET, UPSC etc)	List of Students Qualified Year Wise Under Each Category and Links to Qualifying Certificates of the Students taking the Examination . Apart from the above: Provide Links for any other Relevant Document to Support the Claim. (if any)		

Key Indicator : 5.3

Student Participation & Activities: 15

Metrics	Metric Description	Weightage												
<b style="color: red;">5.3.1 <b style="color: red;">QnM	<p>Number of Awards/ Medals Won by Students for Outstanding Performance in Sports/ Cultural Activities at Inter-University/ State/ National/ International Events (Award for a Team Event should be Counted as one) during the Last Five Years.</p> <p>5.3.1.1: Number of Awards/ Medals Won by Students for Outstanding Performance in Sports/ Cultural Activities at Inter-University/ State/ National/ International Level (Award from a Team Event should be Counted as one) Year-Wise during the Last Five years.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 15%;">Year</th> <th style="width: 15%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Number</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Upload the Specific Document as per Description given below</p> <ul style="list-style-type: none"> • Institutional data in the prescribed format (Data Template) • List and Links to E-Copies of Awards, Letters and Certificate. • Provide the Relevant Information in Institutional Website as part of Public Disclosure. <p>Apart from the above: Provide Links for any other Relevant Document to Support the Claim.</p>	Year						Number						5
Year														
Number														

Data Template : 5.3.1

SN	Date of the Event	Name of the Student	Level of Achievement (at Inter-University/State/national/ international)	Details of Sports/ Cultural activity	Position Secured

Benchmark : 5.3.1

Metric	Description	4	3	2	1	0
5.3.1 QnM	<p>Number of Awards/Medals Won by Students for Outstanding Performance in Sports/Cultural Activities at Inter-University/ State/ National/ International Level (Award for a Team Event should be Counted as one) during the last five years) (10)</p>	>=80	50-80	20-50	20-10	<10

Standard Operating Procedure (SOP) : 5.2.2

(SOP Published on :14/12/2022 by NAAC)

S.N	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1.	<p>5.3.1 Number of Awards/ Medals Won by Students for Outstanding Performance in Sports/ Cultural Activities at Inter- University/ State/ National/ International Events (Award for a Team Event should be Counted as one) during the last five years</p>	<p>List and Links to E-copies of Award Letters and Certificates</p>	<ul style="list-style-type: none"> • Participation in Republic Day Parade by NCC Candidates may be Considered. • Only Inter-University /State / National / International Achievement will be Considered. • Award for team Event will be Counted as one. 	<ul style="list-style-type: none"> • Participation/Appreciation Certificates at the Regional/ Local/ Institutional Levels will not be Considered. <p>Awards from Intra or Inter Institutions / Departments will Not Be Considered.</p>

Key Indicator : 5.3

Student Participation & Activities: 15

Metrics	Metric Description	Weightage
<p>5.3.2 QIM</p>	<p>Presence of :</p> <div style="border: 1px solid blue; border-radius: 15px; padding: 10px; margin: 5px; text-align: center;"> <p>An Active Students Council</p> </div> <div style="border: 1px solid blue; border-radius: 15px; padding: 10px; margin: 5px; text-align: center;"> <p>Representation of Students on Academic & Administrative Bodies</p> </div> <div style="border: 1px solid blue; border-radius: 15px; padding: 10px; margin: 5px; text-align: center;"> <p>Committees of the Institution</p> </div> <p>Describe the Student Council Activity and Students' Role in Academic & Administrative Bodies within a maximum of 500 Words.</p> <p>File Description:</p> <ul style="list-style-type: none"> • Provide the Link for Additional Information. • Upload any Additional Information. 	<p style="color: red; font-size: 24px;">5</p>

Student Participation and Activities: 15

Metrics	Metric Description	Weightage
<p>5.3.3 QnM</p>	<p>The Institution Conducts/ Organized following Activities.</p> <div style="border: 2px solid purple; border-radius: 50%; padding: 20px; margin: 20px auto; width: 80%;"> <ul style="list-style-type: none"> • Sports Competition/ Events. • Cultural Competitions/ Events. • Technical Fest/ Academic Fests. • Any other Events through Active Clubs and Forums. </div> <p>Options:</p> <ul style="list-style-type: none"> A. All Four of the Above. B. Any Three of the Above. C. Any Two of the Above. D. Any One of the Above. E. None of the Above. <p>Upload the Specific Document as per Description Given Below :</p> <ul style="list-style-type: none"> • Institutional Data in the prescribed format. (Data Template) • Report of the Sports Competitions/ Events along with Photographs Appropriate Dated and Captioned year-wise. • Report of the Culture Competitions/ Events along with Photographs Appropriately Dated and Captioned year-wise. 	<p>5</p>

Data Template : 5.3.3

1.	Sports Competitions/ Events	Yes / No	Links to Relevant Document
2.	Cultural Competitions/ Events	Yes / No	Links to Relevant Document
3.	Technical Fest/ Academic Fests	Yes / No	Links to Relevant Document
4.	Any other events through active Clubs and Forums.	Yes / No	Links to Relevant Document

Benchmark : 5.3.3

Metric	Description	4	3	2	1	0
5.3.3 Q _n M	The Institution Conducts/ Organized following Activities. (5) 1. Sports Competitions/Events 2. Cultural Competitions/Events 3. Technical Fest/Academic Fests 4. Any other events through active clubs and forums	A	B	C	D	E

Standard Operating Procedure (SOP) : 5.3.3

(SOP Published on :14/12/2022 by NAAC)

S.N	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1.	<p>5.3.3</p> <p>The Institution Conducts /Organizes following Activities</p> <ul style="list-style-type: none"> • Sports Competition/ Events. • Cultural Competitions/ Events. • Technical Fest/ Academic Fests. • Any other Events through Active Clubs and Forums. <p>Options: All four of the above Any three of the above Any two of the above Any one of the above None of the above</p>	<ul style="list-style-type: none"> • Report of the Sports Competitions/events along with photographs appropriately dated and captioned year- wise. • Report of the Cultural Competitions/ Events along with photographs appropriately dated and captioned year- wise. • Report of the Technical Fest/ Academic Fests along with photographs appropriately dated and captioned year- wise. • Report of the Any other events through active clubs and forums along with photographs appropriately dated and captioned year- wise. • Copy of circular/brochure indicating such kind of activities. List of students participated in different events year wise signed by the head of the Institution. 	<ul style="list-style-type: none"> • All Activities Conducted Under an Event will be counted as one event. • Only the events Organized by the University need to be considered For Large Data DVV will seek Participation Certificates of Specified Students. 	<div style="border: 2px solid green; border-radius: 50%; padding: 20px; text-align: center; width: fit-content; margin: auto;"> <p>Events Cannot be Further Split into Activities</p> </div>

Key Indicator: 5.4
Alumni Engagement : 10

Metrics	Metric Description	Weightage
<p>5.4.1 QnM</p>	<p>Alumni Contribution during the last five years to the University through Registered Alumni Association.</p> <p>5.4.1.1 Total Amount of Alumni Contribution during the last five years (INR in Lakhs) to the Institution through Registered Alumni Association.</p> <p>Upload the Specific Document as per Description Given Below:</p> <ul style="list-style-type: none"> • No template. • Annual Audited Statements of accounts of the HEI highlighting the Alumni Contribution duly certified by the Chartered Accountant/ Finance Officer. • List of Alumnus / Alumni with the Amount Contribution year- wise. <p>Apart from the above: Provide Links for any other Relevant Document to Support the claim. (if any)</p>	<p>5</p>

Benchmark : 5.4.1

Metric	Description	4	3	2	1	0
5.4.1 QnM	Alumni Contribution during the last five years (INR in lakhs) to the University through Registered Alumni Association (5)	>=100	50-100	20-50	5-20	<5

Standard Operating Procedure (SOP) : 5.4.1

(SOP Published on :14/12/2022 by NAAC)

S.N	Metric	Documents Needed	Specific Instruction to HEI	Avoid the following while uploading data
1.	<p>5.4.1. Alumni Contribution during the Last Five years to the University through Registered Alumni Association .</p> <p>Options: ≥ 100 Lakhs 50Lakhs - 100 Lakhs 20 Lakhs - 50 Lakhs 5 Lakhs - 20 Lakhs <5 Lakhs</p>	<ul style="list-style-type: none"> Annual Audited Statements of Accounts of the HEI Highlighting the Alumni Contribution duly Certified by the Chartered Accountant/ Finance Officer. <div style="border: 1px solid green; border-radius: 50%; padding: 10px; text-align: center; margin: 10px auto; width: 80%;"> <p>List of Alumnus/Alumni with the Amount Contributed Year-Wise</p> </div>	<ul style="list-style-type: none"> Institutional expenditure statements for the budget heads of e-governance implementation ERP Document . Screen Shots of user Interfaces of Each Module Reflecting the Name of the HEI. Annual E-governance Report approved by the Governing Council / Board of Management / Syndicate Policy document on E-governance. 	<ul style="list-style-type: none"> Bills for the Expenditure on Implementation of E-Governance in the Areas of Operation.

Key Indicator: 5.4

Alumni Engagement : 10

Metrics	Metric Description	Weightage
5.4.2 QIM	<p>Alumni Contributes and Engages Significantly to the Development of University through Academic and Other Support System. Describe the Alumni Contribution and Engagements within a Maximum of 500 Words.</p> <p>File Description:</p> <ul style="list-style-type: none">• Provide Link for additional information. <p>Upload any Additional Information.</p>	5

Summary of Criteria 5

Student Support & Progression

S.N	Metrics	Topic	Marks
Key Indicator – 5.1, Student Support (30)			
1	5.1.1 QnM	Percentage of Students Benefited by Scholarships and Free Ships Provided by the Institution , Government and Non-Government Bodies, Industries , Individuals , Philanthropists during the last five years.	15
2	5.1.2 QnM	Efforts Taken by the Institution to Provide Career Counseling Including E-Counseling and Guidance for Competitive Examinations during the last five years.	5
3	5.1.3 QnM	Following Capacity Development and Skills Enhancement Initiatives and Undertaken by the Institution .	5
4	5.1.4 QnM	The Institution Adopts the following for Redressal of Student Grievances Including Sexual Harassment and Ragging Cases	5
Key Indicator – 5.2 Student Progression (45)			
1	5.2.1 QnM	Percentage of Placement of Outgoing Students during the last five years.	15
2	5.2.2 QnM	Percentage of Graduate Students who have Progressed to Higher Education during the last five years.	15
3	5.2.3 QnM	Percentage of Students Qualifying in State/ National/ International Level Examination out of the Graduated Students .	15

Summary of Criteria : 5

Student Support & Progression : 100 Marks

S.N	Metrics	Topic	Marks
Key Indicator : 5.3, Student Participate and Activities : 15			
1	5.3.1 QnM	Number of Awards/ Medals Won by Students for Outstanding Performance in Sports/ Cultural Activities at Inter-University/ State/ National/ International Events (Award for a team event should be counted as one) During the last five years.	5
2	5.3.2 QIM	Presence of an Active Student Council & Representation of Students on Academic & Administrative Bodies/ Committees of the institution.	5
3	5.3.3 QnM	The Institution Conducts / Organize following Activities.	5
Key Indicator – 5.4, Alumni Engagement (10)			
1	5.4.1 QIM	Alumni Contribution during the last five years to the University though registered Alumni Association .	5
2	5.4.2 QnM	Alumni Contributes and Engages Significantly to the Development of University through academic and other support system.	5