



AKS University

Internal Quality Assurance Cell

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M I N U T E S

23/2 IQAC Meeting 2022-23
01May 2023

14:30-1700 h
Vaneu : E Block Conference Hall

MEMBER PRESENTS

1. ER Anant Kumar Soni, Pro-Chancellor
2. Professor G C Mishra , DSW, Director (IQAC)
3. Dr R S Tripathi, Pro Chancellor (Admin..)
4. Dr Harshvardhan Pro Vice Chancellor (Dev)
5. Dr G K Pradhan , Dean Faculty of Engineering & Technology
6. Dr S S Tomar , Dean Faculty of Life science
7. Dr G P Richaria, Dean Life science
8. Dr Sudhir Jain , Dean Faculty of Law
9. Dr Kausik Mukhrejee , HoD Management Studies
10. Dr Kamlesh Chaure HoD Bio-Technology
11. Dr Sailendra Yadav , HoD Chemistry
12. Dr Akhilesh A. Wao, HoD Computer Science ,
13. Dr Neeraj Verma, Additional Director, Research
14. All the criteria incharges and member
15. All HoD of the Departments

1.0 OPENING OF THE MEETING

On opening of the meeting the Director IQAC welcome all the members and invited Vice Chancellor for his opening remark.

2.0 OPENING REMARK BY THE VICE-CHANCELLOR, CHAIRMAN IQAC

The vice chancellor welcome the members and informed that the NAAC updated manual (revised NAAC manual 21/12/2022) will be distributed to the respective Heads of Departments (HoDs)/IQAC members/and soft copy to staff members for their reference and adherence to the updated revised guidelines. He also thoroughly discussed the key differences in old and new NAAC Manual.

To ensure effective data collection strategies, it is important to follow a hierarchical approach. The identification of Key indicator wise sub-coordinators will be done by Criteria coordinators based on their respective areas of expertise and responsibilities. This has to be submitted to IQAC Director. This will help in streamlining the data collection process and assigning specific tasks to the relevant individuals within the organization. Then the Vice Chancellor open the forum for discussion.

3.0 CONFORMATION OF MINUTES OF LAST MEETING

There being no further comments, the Minutes of the 14th meeting of IQAC were confirmed, as circulated.

4.0 PRESENTATION OF ACTION TAKEN REPORT

The Director IQAC presented the action taken on the previous IQAC meeting.

5.0 PRESENTATION OF NAAC CRITERION IN CHARGE ON PROGRESS OF DATA COLLECTION TILL DATE FOR PREPARATION OF THE SSR

The presentation by the NAAC Criterion In Charge on the progress of data collection for the Self-Study Report (SSR) is a pivotal moment in ensuring the accreditation process proceeds smoothly. This presentation provides a comprehensive overview of the data collection efforts undertaken thus far, highlighting achievements and potential areas for improvement. It allows stakeholders to gauge the extent of progress made in gathering relevant information essential for the SSR preparation. Through this presentation, the team can identify any gaps or challenges in data collection and strategize accordingly to address them. Moreover, it serves as an opportunity to align efforts with the standards set by NAAC, ensuring the SSR reflects the institution's commitment to quality enhancement and academic excellence. Overall, this presentation plays a crucial role in fostering transparency, accountability, and continuous improvement within the institution's accreditation journey.

6.0 PROPOSAL FOR FACULTY DEVELOPMENT PROGRAMME ON CURRICULUM DESIGN WITH CO-PO MAPPING BY THE EXPERT FROM NITTTR BHOPAL

Dr. Mahendra Ku Tiwari, overseeing the Faculty Development Programme, has suggested hosting a session focused on curriculum design with Co-PO mapping, facilitated by experts from NITTTR Bhopal. All members are encouraged to participate in this initiative. The Vice Chancellor has emphasized the importance of this FDP, highlighting its significant role in curriculum development aligned with CO-PO mapping, a requirement mandated by NAAC for accreditation purposes. Attendees can anticipate valuable insights and guidance from the experts, contributing to the enhancement of curriculum quality and meeting accreditation standards effectively.

7.0 PRESENTATION OF THE HEAD OF DEPARTMENT (HOD) ON STATUS OF CURRICULUM PROGRESS AND PREPARATION FOR FINAL EXAMINATION

The Head of Department's (HOD) presentation on curriculum progress and final examination preparation is crucial for stakeholders' understanding and alignment. The presentation should succinctly highlight key curriculum milestones, such as syllabus coverage, teaching methodologies employed, and student engagement initiatives undertaken. It should also address any challenges encountered and mitigation strategies employed. Additionally, the HOD should provide insights into the readiness for final examinations, including assessment formats, exam scheduling, and support mechanisms for students. Visual aids like charts or graphs can enhance comprehension. The presentation serves as a platform for transparent communication, fostering trust among faculty, students, and administration. It allows for feedback exchange and adjustment if necessary, ensuring effective curriculum delivery and successful examination outcomes. Overall, the presentation is a pivotal moment to showcase progress, address concerns, and reinforce commitment to academic excellence.



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8.0 PRESENTATION OF HOD ON VALUE-ADDED COURSES AND CAREER COUNSELING COURSES ORGANIZED BY THE DEPARTMENTS

The HOD's presentation on value-added and career counseling courses highlights objectives, content, and benefits, showing how they complement the core curriculum and enhance skill sets. It showcases diverse offerings, from technical to soft skills and career guidance, and discusses methodologies like guest lectures and workshops. The impact on students' academic and professional growth is emphasized through success stories. This presentation reinforces the department's commitment to holistic student development and preparing them for success beyond academia, instilling confidence in stakeholders..

9.0 PRESENTATION ON PROGRESS OF DATA COLLECTION AND REPORT PREPARATION OF APPLICATION FOR 12-B STATUS OF UGC BY DIRECTOR IQAC

The IQAC Director presented the current status of data collection for the 12-B status application. The collected data is currently being processed, and the university anticipates filing the application soon.

11. CLOSING OF THE MEETING AND VOTE OF THANKS

The meeting was closed with vote of thanks to the chair

Dr R S Tripathi
Vice-Chancellor
Vice Chancellor
AKS UNIVERSITY
Satna (M.P.)

Professor G C Mishra
Director (IQAC)
Director
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