



# AKS University, Satna

## Internal Quality Assurance Cell

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M I N U T E S

24/2 IQAC Meeting/2023-24  
Saturday, 04 May 2024

14:15 hrs

Vaneu: A Block, Room -B2 (IQAC conference hall)

### MEMBER PRESENTS

1. Professor B. A. Chopade, Vice-Chancellor, Chairman of the IQAC
2. Professor G C Mishra, DSW, Director ( IQAC)
3. ER Anant Kumar Soni, Pro-Chancellor
4. Dr R S Tripathi, Pro Chancellor ( Admin..)
5. Dr Harshvardhan Pro Vice Chancellor ( Dev)
6. Dr G K Pradhan, Dean Faculty of Engineering & Technology
7. Dr Sudhir Jain, Dean Faculty of Law
8. Dr Kausik Mukhrejee, HoD Management Studies
9. Dr Kamlesh Chaure HoD Bio-Technology
10. Dr Sailendra Yadav, HoD Chemistry
11. Dr Akhilesh A. Wao, HoD Computer Science,
12. Dr Neeraj Verma, Additional Director, Research
13. Dr Ajeet Sarathe, HoD, Ag Engineering
14. All HoD of the Departments
15. Invitee ( Dr Rahul Omar, Dr Vishu Omar )

### 1.0 Opening of the Meeting:

The IQAC Member Secretary, Professor G C Mishra, extended an invitation to Professor B A Chopade, the Vice-Chancellor and Chairman of the meeting, to deliver his opening remarks.

### 2. Opening Remarks by the Vice Chancellor:

The Vice Chancellor greeted the assembly and commenced with the following opening statement:

Today marks a momentous occasion as we convene, and I am overwhelmed with immense pride for the milestones we've achieved on our path to academic distinction. Our dedication to adhering to the National Assessment and Accreditation Council (NAAC) benchmarks has been steadfast, and it brings me great joy to share the substantial advancements we've made in our Self-Study Report (SSR). This report is a mirror of our current standing and a pledge to our shared aspiration for a future marked by exceptional educational norms.

Our SSR is a showcase of our capabilities and the pioneering measures we've implemented to cultivate a learning atmosphere that transcends conventional boundaries. We have adopted an educational approach that nurtures critical thinking, inventiveness, and problem-solving skills in our students. This methodology is in perfect harmony with NAAC's fundamental values and establishes a standard for others to emulate. As the final exams draw near, our groundwork is firmly anchored in the tenets of Bloom's Taxonomy. This





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model has steered us in devising our evaluations to measure not merely knowledge retention but also the application, analysis, synthesis, and critical assessment skills of our students. Our examinations are crafted to provoke and motivate, stretching the limits of what can be achieved in the sphere of scholarly pursuits. Let's advance with assurance, cognizant that our endeavors today will mold the trailblazers of the future. In unison, we shall persist in elevating to unprecedented pinnacles of scholastic excellence.

### **3. Confirmation of Minutes of Previous IQAC Meeting:**

With no further comments, the minutes of the 24/1 IQAC meeting was validated and circulated.

**4. Presentation of Action Taken Report by Director IQAC:** : The Director IQAC presented the action taken on the recommendation of the previous meeting.

### **5. Presentation by all Criteria In-charges on the status of the data templates and Document files compiled for their criteria.**

The individuals responsible for each criterion outlined the actions undertaken and the advancements achieved in the compilation of the Self-Study Report, summarized as follows:

**Criteria – I :** Dr. Kausik Mukerjee, Head of the Management Department and in charge of Criteria -1, showcased the advancements achieved thus far. He indicated that Criteria -1 is approaching completion and is anticipated to be finalized by the following week. A PowerPoint presentation was delivered, detailing the progress across all metrics, encompassing both qualitative and quantitative aspects.

**Criteria – II:** Dr. Akilesh Waoo, Head of the Computer Science Department, reported on the current status of Criteria -II. During his presentation, he conveyed that the student satisfaction surveys for all programs have been successfully completed and yielded satisfactory results. The action taken report is currently underway. Dr. Waoo mentioned encountering challenges in gathering data from certain sectors and appealed to all Head of Departments to accelerate their data submission to facilitate the timely completion of the report.

**Criteria – III:** Dr. Kamlesh Chaure, Head of the Biotechnology Department and responsible for Criteria -III, updated on the department's achievements. He outlined the progress in publishing technical papers, book chapters, and books by faculty members in accordance with NAAC guidelines. Significant strides have been made in amassing the necessary data, which is currently being compiled. The compilation of requisite financial data is also in progress. Dr. Chaure emphasized the importance of prompt data submission from all Department Heads to ensure the report is completed on schedule.





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**Criteria – IV :** Dr. Suriya Ku Gupta, Head of the Pharmacy Department and overseer of Criteria -IV, reported on the advancements made to date. The compilation of library data pertinent to this criterion is nearing completion, while the assembly of financial data is actively ongoing. Additionally, the infrastructure data for the university has been gathered, with the integration of photographs currently in process.

**Criteria – V:** Dr. B A Mishra, the Head of the Mining Engineering Department and the person responsible for the criteria, delivered a PowerPoint presentation detailing the collected data and the advancements achieved thus far. He noted that certain departments have yet to submit data regarding student participation and activities. Dr. Mishra has urged the Heads of Departments to promptly submit the necessary data to facilitate the timely completion of the report.

**Criteria – VI :** Dr. Ajeet Sarathe, the Head of the Department of Agricultural Engineering and the overseer of the criteria, presented a PowerPoint on the progress achieved. He highlighted that the AAA and Department Evaluation Report are still pending from certain departments, which are crucial for the comprehensive report. The compilation of sports and cultural data is underway. All university policies pertinent to this criteria have been finalized. Dr. Sarathe has called upon the department heads to expedite the submission of their data. Additionally, he has appealed to all department heads to submit their annual departmental reports without delay.

**Criteria – VI :** Dr. Neeraj Verma, the Dy Director of Research and the in charge for this criterion, along with Dr. Vishnu Ommar, Assistant Professor of Agriculture, reported on the current advancements. The majority of the metrics for this criterion have been completed. The green audit, environmental audit, and energy audit reports are currently being conducted. Once these audits are finalized, this criterion will be considered complete. The progress to date has been deemed quite satisfactory.

#### **6. Presentation by IQAC Director on the progress to date in the preparation of IIQA and Self Study Report.**

Following the presentation by the criteria in-charges, the Director of IQAC summarized the advancements made. He detailed the **Qualitative Metrics (QIM), Quantitative Metrics (QnM), Data Templates, and Data Files** necessary for the Self-Study Report (SSR) and shared the current status. During his presentation, he conveyed dissatisfaction with the pace of progress. The Director provided a comprehensive inventory of all completed and ongoing QIMs, QnMs, Data Templates, and Data Files. It was noted that all QIMs have been finalized, while an additional 99 Data Files are pending, which are essential to complete the SSR. He





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urged all Heads of Departments (HoDs) and Criteria in-charges to accelerate their efforts to ensure the SSR is finished by the designated deadline.

7. **Any Other Business** : in any other business the Vice Chancellor , Pro Chancellor, Pro Vice Chancellor ( Devp.), Pro Vice Chancellor ( Admn.) participated and give their views which summarized below :

- i. **Address by Vice Chancellor on the end semester examination** : The Vice Chancellor has directed all Heads of Departments to accelerate the assembly of the Self-Study Report (SSR) data file in accordance with the established timeline. Additionally, he has instructed the preparation of examination papers to be aligned with Course Outcomes-Program Outcomes (Co-PO) mapping and Bloom's taxonomy.
- ii. **Address of Pro Chancellor:** In his address, the Pro Chancellor urged all members to finalize the end-semester examinations and announce the results within a 15-day period. He also recommended that faculty members organize training sessions, educational visits, and other preparatory courses for students during the summer break. Furthermore, he emphasized the importance of ensuring a punctual commencement of the upcoming academic session, in accordance with the departmental calendar.
- iii. **Address of Pro Vice Chancellor ( Admin.)** : The Pro Vice Chancellor has counselled all Heads of Departments to ensure thorough preparations are made well in advance for the forthcoming session to facilitate a seamless start. He has also stressed the importance of acquainting students with the department's activities early on, so they are well-informed about the academic and extracurricular events scheduled.
- iv. **Address of Pro Chancellor ( Development )** : The Pro Vice Chancellor (Development) has addressed the HoDs, emphasizing the need to design additional value-added and skill development courses for the upcoming session. He has advised that departments should arrange supplementary classes tailored for slow learner students. Moreover, he has highlighted the necessity of scheduling mentor-mentee interactions well ahead of time. Lastly, he has suggested that departments should organize interview preparation sessions for senior students to improve their prospects in on-campus recruitment.

8. **Closing of the Meeting and Vote of Thanks** : The meeting was closed with vote of thanks to the chair.



Professor B A Chopade  
Vice Chancellor

Professor B.A. Chopade  
Vice - Chancellor  
AKS University  
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Professor G C Mishra  
Director

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