



AKS University, Satna

Internal Quality Assurance Cell

Internal Quality Assurance Cell
M I N U T E S

23/4 IQAC Meeting/23-24
Monday 04 December 2023

15:00 hrs

Vaneu: E Block Conference Hall

MEMBER PRESENTS

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| 1. Professor B. A. Chopade, Vice-Chancellor, Chairman of the IQAC | 1. Dr Kausik Mukhrejee , HoD Management Studies |
| 2. Professor G C Mishra , DSW, Director (IQAC) | 2. Dr Kamlesh Chaure HoD Bio-Technology |
| 3. ER Anant Kumar Soni, Pro-Chancellor | 3. Dr Sailendra Yadav , HoD Chemistry |
| 4. Dr R S Tripathi, Pro Chancellor (Admin..) | 4. Dr Akhilesh A. Wao, HoD Computer Science , |
| 5. Dr Harshvardhan Pro Vice Chancellor (Dev) | 5. Dr Neeraj Verma, Additional Director, Research |
| 6. Dr G K Pradha , Dean Faculty of Engineering & Technology | 6. All the criteria inchrages and member (list enclosed) |
| 7. Dr Sudhir Jain , Dean Faculty of Law | 7. All HoD of the Departments |

1.0 Opening of the Meeting

On opening the meeting the Director IQAC welcome the members to the meeting and invited the Vice Chancellor for his opening remark

2.0 OPENING REMARKS BY THE VICE-CHANCELLOR, CHAIRMAN IQAC :

I extend a warm welcome to each of you to our IQAC meeting today. As we gather here, I am delighted to acknowledge the successful induction program organized by our institution, aligning our efforts with the Sustainable Development Goals (SDGs) and embracing Indigenous Knowledge Systems (IKS). Today's agenda encompasses pivotal discussions on the progress of our academic endeavors, including our dedicated focus on Agriculture, Law, and Pharmacy through Faculty Development Programs (FDPs). Furthermore, we'll delve into refining our curriculum to address cross-cutting issues and fostering effective mentor-mentee relationships within our programs. Additionally, we'll explore innovations in our examination and evaluation systems, ensuring they remain robust and reflective of our commitment to academic excellence. I encourage active participation and constructive dialogue as we collectively steer our institution towards greater heights of academic achievement and societal impact.

3.0 CONFIRMATION OF MINUTES : Following the validation and circulation of the minutes from the IQAC meeting held on July 10th, the floor was opened for discussion.

4.0 PRESENTATION BY DIRECTOR IQAC ON IMPLEMENTATION OF PREVIOUS IQAC MEETING

RECOMMENDATIONS : The Director IQAC presented the action taken on the recommendation of the previous meeting as given below

1. The University's long-term and short-term plans have been finalized
2. The proposed career development plans of the departments have been finalized and recommended for implementation.
3. Approved activities by the committee:
 - i. Organzing a Kishan Mela by the Faculty of Agriculture Science and Technology.
 - ii. Hosting an International Seminar and Mining Expo by the Faculty of Engineering and



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Technology.

iii. Arranging an International seminar on the latest developments by the Faculty of Basic Science.

4. The proposed Faculty Development Program on curriculum design, question paper design for evaluation, and enhancing student employability received approval. Dr. Mahendra Tiwari, in charge, was tasked with identifying resource persons and scheduling the program.

5. REPORTS ON INDUCTION PROGRAM ORGANIZED BY RESPECTIVE IN-CHARGES AND SUBMISSION OF THE REPORT BOTH HARD AND SOFT COPY)

Each of AKS University's 29 departments outlined their induction programs during the session, led by respective Heads of Departments (HoDs). These sessions aimed to acquaint students with university activities, academic frameworks, and evaluation systems. The Director of IQAC urged departments to submit reports detailing their induction efforts.

6. IMPLEMENTATION OF SUSTAINABLE DEVELOPMENT GOALS AND IKS in the University

Dr. Mahendra Tiwari and Dr RL Shikharwar presented Sustainable Development Goals (SDGs) and Indian Knowledge Systems (IKS) for implementation at AKS University. The university is committed to aligning its activities with global sustainability targets, focusing on environmental conservation, social equity, and economic development. Initiatives such as renewable energy adoption and social outreach programs address poverty and education. Additionally, AKS University integrates indigenous knowledge systems and traditional practices into its curricula, fostering cultural sensitivity and a holistic understanding of subjects. By synergizing SDGs with IKS, the university aims to produce socially responsible graduates equipped to tackle contemporary challenges while preserving traditional wisdom and cultural values.

7. 0 STATUS OF DEPARTMENTAL IQAC MEETING AND ACTION TAKEN REPORT. SUBMISSION OF THE ABOVE REPORT (BOTH SOFT AND HARD COPY) TO IQAC FOR RECORD : Departmental heads reported on the Departmental IQAC meetings held within their departments, highlighting the actions taken based on members' recommendations.

8.0 FINALIZATION OF FACULTY DEVELOPMENT PROGRAMS (FDPS) FOR THE FACULTY OF LAW, FACULTY OF AGRICULTURE SCIENCE AND TECHNOLOGY, AND FACULTY OF PHARMACEUTICAL SCIENCE AND TECHNOLOGY, SPECIFICALLY FOCUSING ON THE DESIGN OF CURRICULA: During the meeting, it was proposed to organize a faculty development program aimed at curriculum development for the Faculty of Law, Faculty of Agricultural Science and Technology, and Faculty of Pharmaceutical Science and Technology at AKS University. This initiative aims to promptly assist faculty members in curriculum design for these specific disciplines. By providing targeted training, the university intends to enhance the quality and relevance of the curricula offered in these faculties, thereby better preparing students for their respective fields.

9.0 THE CROSSCUTTING ISSUES WITHIN CURRICULA AND HOW IT CAN INTEGRATE THEM IN CURRICULA : The Vice-Chancellor addressed the integration of crosscutting issues within curricula, emphasizing the importance of incorporating them seamlessly. This directive underscores the need for curricula to encompass multidisciplinary perspectives and address contemporary challenges comprehensively. By integrating crosscutting issues such as sustainability, diversity, and ethics into the curricula, AKS University aims to equip students with a holistic understanding of their fields and



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prepare them to navigate complex real-world scenarios. This approach not only enhances the quality of education but also fosters critical thinking and problem-solving skills among students. The Vice-Chancellor's emphasis on this integration reflects the university's commitment to providing an education that is relevant, inclusive, and responsive to the evolving needs of society.

10. STATUS OF MENTOR -MENTEE RATIO FOR EACH PROGRAM OF THE DEPARTMENT

AKS University regularly assesses the status of mentor-mentee ratios across its various departments and programs to ensure effective academic support and guidance for students. Each department conducts periodic evaluations to maintain an optimal mentor-mentee ratio tailored to the specific needs of its programs. This ratio is meticulously calibrated to facilitate personalized attention, academic mentoring, and holistic development for every student. By maintaining an appropriate mentor-mentee balance, AKS University strives to cultivate a supportive learning environment conducive to individual growth and academic success. Through regular monitoring and adjustment, the university endeavors to uphold high standards of mentorship across all programs, fostering strong mentor-mentee relationships that contribute to students' overall well-being and academic achievement. This commitment underscores AKS University's dedication to providing a nurturing educational experience that empowers students to excel in their chosen fields.

11.0 ASSESSMENT OF THE IMPLEMENTATION OF THE EXAMINATION AND EVALUATION SYSTEM BY THE HEADS OF THE DEPARTMENTS :

Discussion arose regarding the introduction of a 50% internal and 50% end-of-semester examination system for the current academic session at AKS University. This approach aims to comprehensively evaluate students' knowledge and skills, nurturing continuous learning. Oversight of this system lies with department heads, who evaluate its effectiveness in assessing student progress and understanding. Additionally, they scrutinize the fairness and reliability of end-of-semester exams. This evaluation facilitates the identification of areas for enhancement, prompting adjustments to improve system efficacy. Department heads may alter assessment methods, criteria, or provide additional support to ensure student success. This iterative process upholds the integrity of the examination system, aligning it with the university's academic standards.

12 .0 CONCLUSION OF THE MEETING AND VOTE OF THANKS

The meeting concluded with a vote of thanks to the chair.

Professor B A Chopade
Vice Chancellor

Professor B.A. Chopade
Vice - Chancellor
AKS University
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Professor G C Mishra
Director
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