



AKS University

Internal Quality Assurance Cell

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M I N U T E S

19/3 IQAC MEETING
Monday, 08th July 2019

Time 14:00 hrs
Vaneu: E Block Conference Hall

MEMBER PRESENTS

1. Er Anant Kumar Soni, Pro-Chancellor
2. Dr. P. K. Banik, Vice Chancellor
3. Dr Harshvardhan, Pro VC (Development)
4. Dr R S Tripathi , Pro VC (Admin)
5. Dr G K Pradhan Dean, FET
6. Dr S S Tomar , Dean, FAST
7. Professor G. C. Mishra, Director, IQAC
8. Professor Akhilesh A. Wao, HoD, Computer Science
9. Professor Kamlesh Choure, HoD - Biotechnology
10. Professor S. P. Gupta, HoD, Pharmacy
11. Professor Neeraj Verma, Additional Director, Research
12. HoD of all departments

1. OPENING OF THE MEETING

At the outset the Director IQAC welcome the members and requested the Vice Chancellor for his opening remark.

2. OPENING REMARK BY THE VICE-CHANCELLOR, CHAIRMAN IQAC

With well come to the members the vice chancellor address that in today's IQAC meeting, we address critical aspects of our academic framework and student support initiatives. The Departmental Academic Calendar and readiness for the upcoming academic session require meticulous planning and coordination. Equally important is the induction program to ensure our students embark on their academic journey seamlessly. The presentation by Heads of Departments on seminars and workshops underscores our commitment to holistic education, fostering a dynamic learning environment. We must strategize measures to support weaker students and enhance their competitiveness in examinations, aligning with our ethos of inclusive education. Furthermore, the department's efforts in interview preparation for job placements are commendable and contribute significantly to our students' career prospects. The internship program for 8th-semester students across various departments and extension programs organized by our agriculture students demonstrate our commitment to experiential learning and community engagement. Lastly, nurturing mentor-mentee relationships within each program is pivotal, enriching our students' academic and personal growth. Let's delve into these areas with enthusiasm and dedication to further elevate our institution's academic excellence.



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3. CONFORMATION OF MINUTES OF LAST MEETING

With no additional remarks forthcoming, the minutes of the 19/3 IQAC meeting was validated and circulated.

4. PRESENTATION BY DIRECTOR IQAC ON ACTION TAKEN REPORT OF PREVIOUS IQAC MEETING.

The Director IQAC presented on the action taken on previous IQAC meeting recommendations.

5. DISCUSSION ON THE PRESENT STATUS OF THE DEPARTMENTAL ACADEMIC CALENDAR AND READINESS, INDUCTION PROGRAM FOR THE COMMENCEMENT OF THE ACADEMIC SESSION.

The Heads of Departments presented their respective faculty-wise Academic Calendars and discussed their preparedness for the commencement of the academic session. Additionally, they outlined the induction programs scheduled to be organized within their departments for incoming students. The Vice Chancellor emphasized the importance of including comprehensive information on all university activities and ensuring student accountability. Special attention was urged to be given to teaching-learning methodologies, examination procedures, and evaluation processes across the university.

6. PRESENTATION OF THE HOD ON SEMINARS, WORKSHOPS TO BE ORGANIZED DURING THE SESSION.

During the meeting, the Heads of Departments also presented their proposed seminars, workshops, and other academic activities scheduled to be conducted throughout this academic session.

7. VICE-CHANCELLOR'S ADDRESS ON THE MEASURES TO BE TAKEN FOR THE WEAKER STUDENTS BY THE DEPARTMENT AND PREPARATION OF THE STUDENTS FOR COMPETITIVE EXAMINATIONS.

During his address to the Heads of Departments, the Vice Chancellor stressed the importance of providing special attention to weaker students, particularly in subjects like English and Mathematics, where many students face challenges, especially those from rural areas. The HoDs of the Faculty of Engineering, Management, Computer Science, and Biotechnology informed that they already conduct special classes for such students. The Vice Chancellor urged all departments to initiate similar support programs for students across all programs.

8. PRESENTATION OF THE DEPARTMENT ON THE ACTIVITIES BY THE DEPARTMENT FOR INTERVIEW PREPARATION FOR JOB PLACEMENT.

The Faculty of Engineering, Management, Pharmacy, and Computer Science has commenced specialized coaching sessions to prepare students for interviews and enhance their job prospects. In addition to in-house faculty members, interdisciplinary experts from outside

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were invited to contribute to the students' preparation. Mock interviews were conducted as part of this initiative to bolster students' confidence and foster their personality development. These efforts signify the faculty's commitment to equipping students with the necessary skills and competencies to excel in their professional endeavors. By providing comprehensive support and exposure to real-world interview scenarios, the faculty aims to empower students and enhance their employability in today's competitive job market.

9. PRESENTATION OF THE HOD FOR INTERNSHIP PROGRAM OF 8TH-SEMESTER STUDENTS OF ENGINEERING, MANAGEMENT, AND COMPUTER SCIENCE DEPARTMENT.

All the Department of Faculty of Engineering and Technology, Department of Agricultural Engineering and Food Technology, Faculty of Life Science, and Faculty of Management showcased their readiness for the internship programs of their respective students. The Department of Cement Technology presented a revised training manual for their B.Tech Cement Technology students, tailored for on-the-job training in cement plants. The Vice Chancellor advised all departments to develop similar manuals specific to their disciplines and distribute them among the students. These manuals serve as comprehensive guides, aligning students' academic learning with practical industry requirements. By ensuring such preparation and guidance, the university aims to enhance students' practical skills, industry knowledge, and overall professional development, equipping them for successful careers in their chosen fields.

10. PRESENTATION ON EXTENSION PROGRAMS ORGANIZED BY THE AGRICULTURE STUDENTS.

Dr. Neeraj Verma, the coordinator of the B.Sc. (Hons) Agriculture program, informed that the Faculty of Agriculture Science and Technology has adopted 35 villages around Satna for their extension program. Final year students are actively participating in these initiatives. They organize awareness programs within the villages to promote agricultural products and boost the local farmers' economy. This engagement not only enriches students' practical learning experiences but also contributes positively to the agricultural development and economic growth of the rural communities.

11. STATUS UPDATE ON THE MENTOR-MENTEE RELATIONSHIPS WITHIN EACH PROGRAM

The mentor-mentee relationships within each program at AKS University continue to thrive, fostering a supportive environment for student growth and development. Departments across the university have been actively engaging in various activities to facilitate these relationships and enhance the overall learning experience. In the Department of Engineering, faculty mentors have been providing guidance and support to their mentees through regular meetings and academic counseling sessions. Additionally, collaborative projects and hands-on workshops have been organized to promote practical learning and skill development. Similarly, in the Department of Management, mentorship programs have been instrumental in helping students navigate academic challenges and career aspirations. Mentors have been offering career advice, internship opportunities, and networking opportunities to their mentees. In the Department of Life Sciences, mentor-mentee pairs



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have been actively involved in research projects, internships, and community outreach programs. These activities not only strengthen the mentor-mentee bond but also contribute to the advancement of knowledge in the field. Overall, the mentor-mentee relationships within each program at AKS University continue to play a crucial role in nurturing students' academic and personal growth, ensuring their success both during their academic journey and beyond.

12. VOTE OF THANKS: The meeting was conclude with vote of thanks to chair

Vice Chancellor

Vice Chancellor
AKS UNIVERSITY
Satna (M.P.)

Director

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